## Power Reading 015

**Course Information:**

Semester & Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Meeting days and times: \_\_\_\_\_\_\_\_\_\_\_\_

Office location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Hours: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Instructor contact info:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## Course description:

Power Reading uses a unique program to increase each student’s reading ability. Trained instructors will assess students’ incoming reading skills and will provide each student with appropriate reading material. This course has been designated as a pass/no pass course and can be repeated for continued reading gains.

## Learning materials:

Hawkes Foundations of English

## Measurable course objectives:

Students will gain experience in:

\*Understanding content information presented in a text; organization of information in a text

\*Active reading processes

\*Critical thinking and evaluation of informational reading material

\*Registration and recall of text information

**Grading:**

## All assignments are required to master the listed course objectives. Course objectives and learning outcomes will be achieved in various ways, including tests, homework assignments, and in-class assignments, etc. The goal is to achieve mastery of the aforementioned reading objectives. The work in this course will provide opportunities that will challenge your knowledge, understanding, application, reading, analysis, reasoning, and interpretation skills.

The learning activities are outlined in this syllabus. Specific instructions for assignments will be provided separately along with grading rubrics (when required) for each assignment.

Power Reading grades will be figured as follows:

1. Module Work (Hawkes) 72% (24 modules worth 30 points each->720 points total)
2. In-class assignments and participation 28% (32 class periods worth 8.75 points each->280 points total)

There is a total of 1,000 points available in this class. Power Reading is a pass/no pass class. An 80% passing rate per each unit of study is required on unit quizzes or other material as assigned. You must complete the entire course with a score of 70% or higher to pass (P). Scores 69% and below will result in a non-pass (Q) score. Please note that Power Reading is worth 1 Developmental Education credit. Developmental Education credits do not count as Transfer Credits. Developmental Educations do not figure into your GPA. Developmental Education can, however, affect your Financial Aid status.

**Late Work Policy:**

All assignments are due at the beginning of class of the given due date, or by the date listed within the modules. Students are expected to submit all assignments on time. A 15% reduction of the final grade will be administered on all late assignments.

**Attendance and Tardiness Policy:**

## Students are expected to be present for every class session. Materials covered during class are needed for successful completion of the course. Absences will result in a loss of participation points. Points from this graded category account for 28% of your reading grade.

If you miss a class, it is *your* responsibility to obtain lecture notes from fellow classmates. *You* are responsible for all assigned modules, handouts, and materials presented in class.

**College Policies:**

If you have any questions regarding issues like grade appeals, grievance policies, academic probation, nondiscrimination policies, and the SAMPLE COLLEGE’s ADA Disability Statement, refer to the SAMPLE COLLEGE’s website.

**NONDISCRIMINATION** **POLICY**

It is the policy of SAMPLE COLLEGE to not dis­criminate on the basis of age, color, creed, disability, gender identity, genetic information, marital status, national origin, race, religion, sex (including pregnancy), sexual orientation, or veteran’s status in its programs, activities, or employment practices as required by the SAMPLE COLLEGE’s state Code sections 216.9 and 256.10(2), Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C.§§ 1681 – 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

Individuals having questions or complaints related to compliance with this policy should contact SAMPLE COLLEGE’s officer. Inquiries may also be directed to the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 West Madison, Suite 1475, Chicago, Illinois 60661, phone: 312-730-1560, fax: 312-730-1576.

**DISABILITY SERVICES**

SAMPLE COLLEGE strives to provide an accessible environment for students, faculty, and staff. A student needing accommodations should register with SAMPLE COLLEGE’s Disability Services and speak to SAMPLE COLLEGE’s contact in the Student Access Office. For additional information, contact us at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to request a meeting with the Disability Services Counselor.

A Disability Services Student Handbook can be found on our SAMPLE COLLEGE’s website or can be provided in hard copy (or an alternate format), upon request, and lists contact information for SAMPLE COLLEGE’s ADA Coordinator and ADA Compliance Officer, along with other helpful information.

**INCLEMENT WEATHER**

SAMPLE COLLEGE’s ***Alerts***is a free service that alerts you immediately when a decision is made to close campus or delay classes due to weather conditions. This is your best and most accurate means of communication. Sign up here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Cancellation or Delay of Classes:** The decision to cancel, delay, or dismiss classes early will be made by the SAMPLE COLLEGE’s President (or designee). In these cases, the message will go FIRST on SAMPLE COLLEGE’s Alerts, then to all area media by 6:00 a.m. Sometimes, due to staff availability or changing weather conditions, there may be a delay in making announcements.

All announcements will be provided to local media and posted on the Official SAMPLE COLLEGE’s Facebook and Twitter pages.

**On‐Campus Evening Classes:** Any decision regarding on‐campus evening classes (those starting after 6:00 p.m.) shall be made as early as possible. SAMPLE COLLEGE’s Alerts will be used, as well as announcements on area media.

**Off‐Campus Evening Classes:** Decisions regarding off‐campus attendance centers are local decisions that are made by the local K-12 superintendents.

**Special Events and Auditorium Events:** Such events will not be included in the general announcement issued by the College, unless specified. Sponsoring organizations will be responsible for announcements of cancellations. EXCEPTION**:** If it is announced that the campus is closed, all activities are canceled.

**Time Commitment Expectations:**

Students will be expected to work on the computer program for a minimum of two (2) hours per week outside of regularly scheduled class time. Students will be expected to develop a weekly vocabulary log consisting of five (5) words particular to their own content areas.

## Disclaimer statement:

I reserve the right to alter this course’s syllabus, policies, grading scale, texts, and calendar as needed at any time during the semester.  I will alert you to any change.

**Course Units Due Dates**

* 1. Understanding Different Learning Styles 9.6.20\_\_\_
  2. Determining Your Personal Learning Style 9.6. 20\_\_\_
  3. Understanding and Reducing Stress 9.13. 20\_\_\_
  4. Keeping Yourself Organized 9.13. 20\_\_\_
  5. Managing Your Time Effectively 9.20. 20\_\_\_
  6. Taking Notes and Annotating Texts 9.20. 20\_\_\_
  7. Using Effective Study Strategies 9.27. 20\_\_\_
  8. Reducing Test Anxiety 9.27. 20\_\_\_
  9. Taking Advantage of Campus Resources 10.4. 20\_\_\_

2.1 Preparing Yourself to Read 10.11. 20\_\_\_

2.2 Using Visual Cues 10.18. 20\_\_\_

2.3 Reading Actively and Purposefully 10.18. 20\_\_\_

2.4 Recognizing the Main Idea and Supporting Details 10.25. 20\_\_\_

2.5 Identifying Organizational Patterns 10.25. 20\_\_\_

2.6 Using Context for Unfamiliar Words or Phrases 11.1. 20\_\_\_

2.7 Using Word Parts for Unfamiliar Words 11.1. 20\_\_\_

2.8 Making Inferences about a Text 11.8. 20\_\_\_

3.1 Identifying Purpose and Tone 11.15. 20\_\_\_

3.2 Analyzing Argumentation Strategies 11.15. 20\_\_\_

3.3 Identifying Bias 11.22. 20\_\_\_

3.4 Evaluating Evidence 11.22. 20\_\_\_

3.5 Understanding the Basics of Logic 11.29. 20\_\_\_

3.6 Recognizing Logical Fallacies 12.6. 20\_\_\_

3.7 Analyzing and Evaluating Visuals 12.6. 20\_\_\_

**Academic integrity policy:**

According to the SAMPLE COLLEGE website, academic dishonesty, including but not limited to:

* cheating
* plagiarism
* knowingly furnishing false information to the college
* forgery
* alteration, or misuse of college documents or records shall be subject to disciplinary procedures.

**Academic Resources:**

SAMPLE COLLEGE strives for student-centered, quality education with flexibility to allow for student’s individual differences. If you require specific accommodations for Power Reading or other college course work, alert your instructor so arrangements can be made to provide the best learning environment for you.

**Classroom policies:**

To be prepared for class, each student should bring the following: pen/pencil and notebook for quizzes, notes, classroom work. **Cell phones need to be turned to silent or off during class to minimize distractions.**

**Laptop use:** Not necessary with the computers available in the classroom.

**Course Specific Safety Procedures:**

**Physical Threat**

In the event of a physical threat (e.g., active shooter), research shows it is best practice to (1) flee the area, (2) barricade the room shut and hide, and (3) fight the perpetrator using whatever resources possible.